

YORKHILL HOUSING ASSOCIATION LTD
NOTICE OF A VIRTUAL MEETING OF THE MANAGEMENT COMMITTEE TO BE HELD
ON THURSDAY 11th MARCH 2021 AT 6.00PM VIA ZOOM

AGENDA (Revised)

- 1. Welcome & Apologies**
- 2. Declarations of Interest**
- 3. Review of IT Business System – Final Report and Recommendation**
Presentation from Steve Bromley, Bromley Consultancy
- 4. Minutes of last meeting 11TH March 2021**
 - 4.1 Amendments
 - 4.2 Approval
 - 4.3 Matters Arising
- 5. Final Budget 2021-22** **For Approval**
Presented by Gary Watson, Finance Manager
- 6. Policy Reviews** **For Approval**
Presented by Marion Menabney, Chief Executive
 - 6.1 Settlement Policy (Severance)
 - 6.2 Expenses
 - 6.3 Complaints Handling Procedure
 - 6.4 Standard Repairs and Maintenance (discussed and approved by PS sub-committee)
 - 6.5 Factoring (discussed and approved by PS sub-committee)
 - 6.6 Planned Maintenance (discussed and approved by PS sub-committee)
- 7. Factoring Reports** **For Approval**
Presented by Pauline Hollinsworth, Director of Property Services
 - 7.1 Review of 2021-22 Management Fee and Charges
 - 7.2 Review of Commercial Rent
 - 7.3 Review of Common Area Uplift services and charges
 - 7.4 Factoring Write-offs
- 8. Membership Applications / Cancellations** **For information/approval**
- 9. Rent Account Write-offs**
 - 9.1 Below £500 (approved by Chief Executive) **For information**
 - 9.2 £500 and Above **For approval**

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10. Report from GWSF
11. Report from SFHA
12. Report from EVH

AOCB and Date of Next Meeting