

YORKHILL HOUSING ASSOCIATION LTD
NOTICE OF A HYBRID MEETING OF THE MANAGEMENT COMMITTEE TO BE HELD
ON THURSDAY 9th MARCH 2023 AT 6.00PM IN THE ASSOCIATION'S OFFICE AND VIA
ZOOM

AGENDA

- 1. Welcome & Apologies**
- 2. Declarations of Interest**
- 3. Minutes of last meeting 9th February 2023**
 - 3.1 Amendments
 - 3.2 Approval
 - 3.3 Matters Arising
- 4. Reports From Sub-Committees**
 - 4.1 Governance and Finance (reconvened 22nd February)
 - 4.2 Property Services (Housing Management) 16th February
- 5. Update on Acquisitions through GCC Scheme** **For Information**
Prepared by Jacqueline Stirling, Factoring Manager
- 6. Policy Reports and Reviews** **For Approval**
 - 6.1 Policies for ratification from Property Services Sub Committee 2nd February 2023**
 - 6.1.1 Asbestos
 - 6.1.2 Legionella
 - 6.1.3 Fire Safety in Stock and Common Areas
 - 6.1.4 Electrical Installations Safety
 - 6.2 Policies for Review**
 - 6.2.1 Use and Storage of Disclosure Information
 - 6.2.2 Payment Authorisation Levels
- 7. Overnewton Centre** **For Approval**
Prepared by Gary Watson, Finance Manager/Stewart Pattison, Compliance Manager
- 8. Window Projects Update** **For Approval / Information**
Prepared by Robert Calvert, Property Services Manager
- 9. Final Budget for 2023-24** **For Approval**
Prepared by Gary Watson, Finance Manager

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| 10. Write-offs | |
| 10.1 <u>Rent Arrears and Recoverable Charges < £500</u>
Approved by Marion Menabney, Chief Executive | For Information |
| 10.2 <u>Rent Arrears > £500</u>
Prepared by Grant Kennedy, Housing Services Manager | For Approval |
| 11. Management Transfer Report
Prepared by Grant Kennedy, Housing Services Manager | For Information |
| 12. Update on Committee Appraisal 2022-23
Prepared by Stewart Pattison, Compliance Manager | For Information |
| 13. Subsistence Allowance for Staff
Prepared by Marion Menabney, Chief Executive | For Approval |
| 14. Stage 2 Complaint
Prepared by Marion Menabney, Chief Executive | For Information |
| 15. Internal Audit Report – Tenant Safety
Prepared by Stewart Pattison, Compliance Manager | For Information |
| 16. Membership Applications/Cancellations | For Information/Approval |
| 17. Report from GWSF | |
| 18. Report from SFHA | |
| 19. Report from EVH
Full member consultation – feedback from YHA MC members | |
| 20. AOCB and Date of Next Meeting | |