

Yorkhill Housing Association

Summary of In-house Governing Body Briefing Sessions 2018 – 19

Date of Meeting		Subject of Presentation	Learning Objectives	Attendees
25 th January 2018	Governance and Finance Sub Committee (M Gillespie)	Appraisal	<i>To assist governing body members understand the principles and practice of staff appraisal.</i>	<i>M Green, R Winning, C Armstrong</i>
8 th March 2018	Management Committee (M Menabney)	Introduction to Equalities	<i>To update members on current practice in relation to 2010 legislation To provide members with information on content and context of staff training</i>	<i>M Green, R Winning, C Armstrong, G Mattu, N McPherson, W Docherty, P Marsden</i>
22 nd March 2018	Governance and Finance Sub Committee (M Menabney)	SHR Consultation on Regulatory Framework	<i>To enable members to fully understand the scope and purpose of the review and reach an informed view of proposals for change</i>	<i>M Green, R Winning, C Armstrong</i>
11 th October 2018	Management Committee (M Menabney)	SHR Proposals for Revised Regulatory Framework	<i>To inform members on outcomes of SHR review and discuss implications of proposed changes</i>	<i>M Green, R Winning, C Armstrong, W Docherty, P Marsden, K White, G McEwan</i>
11 th October 2018	Management Committee (M Menabney)	Implementation of 2014 Housing Act	<i>To advise members of key changes to tenants' rights in relation to sub-letting,</i>	<i>M Green, R Winning, C Armstrong, W Docherty, P Marsden, K White, G McEwan</i>

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8 th November 2018	Management Committee (G Watson)	Determination of Accounting Requirements	<i>To provide information to members on legal and regulatory requirements and confirm YHA's compliance.</i>	<i>M Green, R Winning, W Docherty, P Marsden, G Mattu, G McEwan, P Braat</i>
8 th November 2018	Management Committee (M Menabney)	Statutory Guidance on Financial Viability	<i>To discuss guidance with members and assess YHA's position.</i>	<i>M Green, R Winning, W Docherty, P Marsden, G Mattu, G McEwan, P Braat</i>
13 th December 2018	Management Committee (M Menabney)	Business Planning	<i>To enable members to discuss the scope, format and content of YHA's 2019 business plan in line with good practice.</i>	<i>M Green, R Winning, G McEwan, N McPherson</i>
13 th December 2018	Management Committee (M Menabney)	Revised Regulatory Standards (2018)	<i>To inform members of changes to previous standards and discuss context in relation to respective responsibilities of governing body and staff.</i>	<i>M Green, R Winning, G McEwan, N McPherson</i>
31 st January 2019	Governance and Finance Sub Committee (M Menabney)	Rent Setting and Affordability	<i>To raise members' awareness of SFHA's affordability toolkit.</i>	<i>M Green, R Winning, C Armstrong, G McEwan</i>
31 st January 2019	Governance and Finance Sub Committee (M Menabney)	Revised Regulatory Standard 3	<i>To review the requirements of the Standard and assess YHA's compliance with particular reference to Risk, Treasury Management and Business Planning.</i>	<i>M Green, R Winning, C Armstrong, G McEwan</i>

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14 th February 2019	Management Committee (M Menabney)	Revised Regulatory Standard 4	<i>To review the requirements of the Standard and assess YHA's compliance with particular reference to Risk, Internal and External Audit.</i>	<i>M Green, R Winning, C Armstrong, G McEwan, G Mattu, N McPherson</i>
14 th February 2019	Management Committee (M Menabney)	Reviews and Appeals – Regulatory Decisions	<i>To advise members on new SHR guidance and procedures</i>	<i>M Green, R Winning, C Armstrong, G McEwan, G Mattu, N McPherson</i>
14 th March 2019	Management Committee (M Menabney)	Revised Regulatory Standard 2	<i>To review the requirements of the Standard and assess YHA's compliance with particular reference to Accountability, Consultation and Participation.</i>	<i>M Green, R Winning, C Armstrong, G McEwan, G Mattu, N McPherson, W Docherty, P Marsden</i>
14 th March 2019	Management Committee (M Menabney)	Risk Management	<i>To remind/inform members of the purpose of risk management and control and to review YHA's policy and process.</i>	<i>M Green, R Winning, C Armstrong, G McEwan, G Mattu, N McPherson, W Docherty, P Marsden, P Braat</i>
11 th April 2019	Management Committee (M Menabney)	Revised Regulatory Standard 5	<i>To review the requirements of the Standard and assess YHA's compliance with particular reference to Equalities, Probity and Integrity</i>	<i>M Green, R Winning, G McEwan, N McPherson, W Docherty, P Braat</i>

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17 th April 2019 26 th April 2019 11 th June 2019	Finance Manager and section staff Compliance Manager/Governance Assistant Housing Management staff	Review of CHP Processes	<i>To review internal recording processes and ensure changes are implemented as required</i>	
25 th April 2019	Governance and Finance Sub Committee (M Menabney)	SFHA Model Publication Scheme April 2019	<i>To enable members to review and discuss progress towards compliance.</i>	<i>M Green, R Winning, C Armstrong, G McEwan</i>
29 th May 2019	Management Committee (M Menabney)	EESH Return 2019	<i>To raise members' awareness of the scope and purpose of the EESH Return and seek approval for submission to SHR</i>	<i>M Green, G McEwan, G Mattu, W Docherty, P Marsden, P Braat, H Fitzgerald</i>
29 th May 2019	Management Committee (M Menabney)	Revised Regulatory Standard 7	<i>To inform members of the requirements of the new standard, based on a range of possible significant organisational or constitutional changes.</i>	<i>M Green, G McEwan, G Mattu, W Docherty, P Marsden, P Braat, H Fitzgerald</i>
26 th June 2019	Management Committee (M Menabney)	SHR Guidance Assurance Statements (Guidance Document)	<i>To provide information on SHR expectations for Assurance Statements.</i>	<i>M Green, G McEwan, G Mattu, W Docherty, N McPherson, R Winning</i>
6 th June 2019	Governance and Finance Sub Committee (M Menabney)	Revised Regulatory Standard 6	<i>To review the requirements of the Standard and assess YHA's compliance with particular reference to</i>	<i>C Armstrong, R Winning, G McEwan, H Fitzgerald</i>

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			<i>Recruitment, Training and Development of governing body members and staff.</i>	
29 th August 2019	Governance and Finance Sub Committee (M Menabney)	SFHA Self Assurance Toolkit	<i>To enable members to assess YHA's position against good practice recommendations.</i>	<i>M Green, C Armstrong, R Winning, G McEwan, H Fitzgerald</i>
29 th August 2019	Governance and Finance Sub Committee (M Menabney)	Freedom of Information	<i>To ensure members' awareness of the impact of the pending legislation.</i>	<i>M Green, C Armstrong, R Winning, G McEwan, H Fitzgerald</i>
29 th August 2019	Governance and Finance Sub Committee (M Menabney)	SIC Publication Scheme	<i>To advise members of progress with compliance and discuss areas of information to be published.</i>	<i>M Green, C Armstrong, R Winning, G McEwan, H Fitzgerald</i>
29 th August 2019	New / Potential Committee Members (M Menabney) (Yvonne Alexa, Jeanette Sullivan, Michael Harris)	The Role of the Management Committee	<i>To provide introductory information to residents interested in joining the management committee.</i>	<i>Y Alexis, M Harris, J Sullivan</i>