

Mutual Exchange Form



Please complete all questions

1. You and your family

Name of applicant _____

Address and flat position _____

Telephone Number _____

Applicants date of birth _____

List all members of your family who would be living with you if you did a mutual exchange.

Name	Date of Birth	Relationship to Applicant

2. Your property

What size and type is your current property? (for example 3apt flat, bungalow)

Do you have a separate kitchen? Yes/No

Do you have central heating Yes/No

If yes, is it gas or electric _____

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On which floor is your property? (E.g. ground, first, main door)

Do you have any pets? Yes/No

If yes, please specify _____

3. **Details of the property you require**

Type and size of accommodation required (please note Yorkhill Housing Association's Policy does not allow under-occupying)

Floor level required? _____

Areas considered? _____

4. **Landlord's details**

Name and Address of Landlord? _____

Telephone Number: _____

Signature: _____

Date: _____

Privacy Statement: Please note that by signing this application you are agreeing to Yorkhill Housing Association holding and passing on: your Name, Address, Contact Number and Property Details provided above to other mutual exchange applicants, on your request.

If someone notes an interest in an exchange with you we will letter you with their contact information. You then make the decision if you wish to contact them.

The Association does not display your personal information to the general public. The exchange list displayed in the office will only have: street name, apartment size, floor level, areas desired, apartment size and floor desired.