

Role Description for Treasurer of Yorkhill Housing Association

1. Introduction

- 1.1 This role description outlines the strategic and oversight responsibilities of the Treasurer of Yorkhill Housing Association. The Treasurer's role is to provide high-level governance and assurance regarding the financial health and sustainability of the Association, rather than engaging in operational or technical financial tasks. This role complements the Governing Body Members' role description and aligns with Yorkhill Housing Association's Rules and Standing Orders.
- 1.2 The role of the Treasurer will be carried out by an elected Governing Body Member of Yorkhill Housing Association who will be elected by the Governing Body every year at the first meeting following the AGM.
- 1.4 Where appropriate, the Treasurer's duties can be delegated to an appropriate employee of Yorkhill Housing Association, with the Treasurer assuming responsibility for ensuring that they are carried out in an effective manner.

2. Responsibilities of the Treasurer

- 2.1 The Treasurer's primary responsibility is to provide strategic oversight and ensure the Association's financial governance aligns with its legal, regulatory, and strategic obligations. Specific responsibilities include:
 - Strategic Oversight: Provide high-level scrutiny and assurance on the Association's financial strategy, ensuring alignment with the Association's overall objectives and long-term sustainability.
 - Governance and Compliance: Ensure the Governing Body receives accurate and timely financial information to support informed decision-making and compliance with regulatory requirements.
 - Risk Management: Oversee the identification and management of financial risks, ensuring appropriate mitigation strategies are in place.
 - Policy Review: Provide input and approval at a strategic level for financial policies, including Treasury Management and internal financial controls, ensuring they are robust and fit for purpose.
 - External Reporting Assurance: Ensure that the Governing Body is satisfied with the accuracy and timeliness of financial reporting to external bodies, such as OSCR, the Financial Conduct Authority, and the Scottish Housing Regulator.
 - Advisory Role: Act as a sounding board for the Finance Manager and Chief Executive on financial matters, offering strategic guidance and ensuring alignment with the Association's goals.

3. Delegation and Support

The Treasurer will delegate operational and technical financial tasks to the Finance Manager and other appropriate employees, ensuring that these tasks are carried out effectively and in compliance with the Association's policies and procedures.

4. Monitoring and Review

- 3.1 This role description was last reviewed and approved by the Governing Body on 9 October 2025. It will be reviewed by the Governing Body not later than October 2026.